VILLAGE OF BROWNSTOWN
VILLAGE BOARD OF TRUSTEES
September 15, 2026

The Brownstown Village Board met on September 15, 2026 at the Brownstown Village Hall.

All in attendance recited the Pledge of Allegiance before the Board meeting.

Village President Virginia Wilber called the meeting to order at 7:00 p.m.

Robin Lovett, Village Clerk, called roll and those present were: Village President Virginia Wilber, Village Trustees Tony Thomason, William Lytle, and Billie Enlow. A quorum was found to be present. Village Employees Brad Sidwell, and Monica Struble were also in attendance. Village Trustees Nikki Sidwell, Jake Kelly and Samantha Wall were absent.

Motion was made by Billie Enlow, seconded by William Lytle to approve the Consent Agenda Items as follows: a-September 15, 2026 Agenda; b- August 18, 2026 Minutes; c-Bills – September 15, 2026; and, d-Treasurer's Report for month ending August 31, 2026 – to be placed on file for 2026/2027 Audit. Voting aye – Billie Enlow, Tony Thomason, William Lytle, and Virginia Wilber. **Voting nay** – none. Village Trustees Nikki Sidwell, Jake Kelly, and Samantha Wall were absent. **Motion carried.**

Police Report – Police Report for July 2026 was distributed. Chief says they are getting calls for the North Park. The Park Board and Police need to enter into an agreement in order for the Police Department to enforce rules.

At the August 18, 2026 meeting, the Intergovernmental Agreement with St. Elmo Police Department was approved for renewal with Motion made by Billie Enlow, seconded by Tony Thomason with Brownstown paying St. Elmo $4,500.00 per month/$54,000.00 per year and the cancellation of the Vehicle Lease Agreement. **Billie Enlow rescinds the August 18, 2026 motion, and motions to renew the Intergovernmental Agreement with St. Elmo Police Department with Brownstown paying St. Elmo $4,500.00 per month/$54,000.00 per year and keeping the vehicle lease agreement with St. Elmo paying Brownstown $500.00 per month for the vehicle. Motion seconded by William Lytle. Voting aye** – Billie Enlow, Tony Thomason, William Lytle, and Virginia Wilber. **Voting nay** – none. Village Trustees Samantha Wall, Jake Kelly, and Nikki Sidwell were absent. **Motion carried.**

Village President Wilber asked Chief Scruggs about Officers sitting along Route 40. Chief Scruggs has informed the officers they need to be patrolling and driving throughout the Village. He will address this with the officers.

The monthly **Code Officer report** was presented, a copy of which is attached to the official copy of these minutes.

Attorney Report – nothing to report

Village Engineer – Within the next two months will be able to apply for EPA permit. Permits are good for 2 years, but we can refresh.

Public Works – Discussion regarding charging residents $50.00 when the water meter antenna is destroyed and needs to be replaced. **Motion made by William Lytle, seconded by Virginia Wilber to move forward with creating An Ordinance to Charge Residents a $50.00 Replacement Fee for the Destruction of Water Meter Antenna. Voting aye –** William Lytle, Virginia Wilber, Tony Thomason, and Billie Enlow. **Voting nay** – none. Village Trustees Nikki Sidwell, Samantha Wall, and Jake Kelly were absent.

The air conditioner unit at the Sewer Plant quit working and a new air conditioner was purchased. **Motion made by Billie Enlow, seconded by Tony Thomason, to ADOPT Ordinance 2026-09-02 An Ordinance Declaring Certain Personal Property as Surplus Property and Authorizing Its Disposal. Voting aye –** Billie Enlow, Tony Thomason, William Lylte, and Virginia Wilber. **Voting nay** – none. Village Trustees Nikki Sidwell, Jake Kelly, and Samantha Wall were absent. **Motion carried.**

Monica Struble approached the Board to ask for speed bumps to be installed on Glen's Lane and Wasser Drive to slow traffic down. There are a lot of kids walking home from school in that area. Chief Scruggs says the State doesn't allow speed bumps and St. Elmo had to remove all their speed bumps. Chief Scruggs will talk to officers and have them patrol that area after school and when ball games are going on.

Village Treasurer Monica Struble is working with the St. Elmo PD and the Elementary School planning Red Ribbon Week for this fall October 26-30, 2026. There will be a parade to kick off the week on Monday, October 26, 2026; A Hero Lunch from 10:30 – 12:30 on Tuesday October 27, 2026; Police Officer individual talks with classes on Wednesday, October 28, 2026; Beach Day will be Thursday, October 29, 2026; and, Friday, October 30, 2026 will be the Pumpkin Drop. Village will pay for pumpkins, prizes, etc. Pumpkin Drop prizes – ideas roller skating, bowling. **Motion made by William Lytle seconded by Tony Thomason to allocate $1,000.00 from the Cannabis Use Tax dollars to Red Ribbon Week. Voting aye** – William Lytle, Tony Thomason, Billie Enlow, and Virginia Wilber. **Voting nay** – none. Village Trustees Samantha Wall, Jake Kelly, and Nikki Sidwell were absent.

Motion made by William Lytle, seconded by Tony Thomason, to set a date of December 5, 2026 for Christmas on Main Street from 5-7 pm. Chuck Enlow – Santa; Barb Morrison Mrs. Claus. Jake Kelly to get real tree. Monica will ask library about doing a craft inside the library. Monica will ask bank to help with serving cookies and hot cocoa. Amy Denton has offered to make cookies. Monica suggested having a drawing for a Ham. **Voting aye** – William Lytle, Tony Thomason, Virginia Wilber, and Billie Enlow. **Voting nay -** none. Village Trustees Nikki Sidwell, Jake Kelly, and Samantha Wall were absent. **Motion carried.**

Monica Struble discussed having a Village wide Christmas lights contest. The contest would start on December 5, 2026 and end on December 20, 2026. Prizes to be awarded on December 23, 2026. There will be no cash prizes. Prizes would be credit to the winner's water bill. First place would be 100% credit; 2nd place 75% credit; 3rd place 50% credit; and 4th place 25% credit. **Motion made by Billie Enlow, seconded by Tony Thomason to have a Christmas lighting Contest from December 5, 2026 to December 20, 2026. Prizes to be awarded on December 23, 2026. There will be no cash prizes. Prizes would be credit to the winner's water bill. First place would be 100% credit; 2nd place 75% credit; 3rd place 50% credit; and 4th place 25% credit. Voting aye** – Billie Enlow, Tony Thomason, Virginia Wilber, and William Lytle. **Voting nay** – none. Village Trustees Samantha Wall, Jake Kelly, and Nikki Sidwell were absent. **Motion carried.**

Motion made by Virginia Wilber, seconded by Billie Enlow, to set a date of Friday, December 11, 2026 at 6:00 p.m. at Ponderosa (providing that date is available) for the Annual Village Christmas Party. Voting aye – Virginia Wilber, Billie Enlow, William Lytle, and Tony Thomason. **Voting nay -** none. Village Trustees Nikki Sidwell, Jake Kelly and Samantha Wall were absent. **Motion carried.** Billie Enlow will call Ponderosa to see if date is available. Billie Enlow and Nikki Sidwell will be the planning committee for the party.

The Personnel/Finance Committee met on August 27, 2026 to discuss annual wage increases to be effective October 1, 2026. **Motion made by Virginia Wilber, seconded by William Lytle, to give wage increases as follows:**

Brad Sidwell – 5% - $24.34/hour to $25.56/hour
Cody Goldsborough – 5% - $18.77/hour to $19.71/hour
Monica Struble – 5% - $17.95/hour to $18.85/hour
Robin Lovett – 5% - $24.06/hour to $25.26/hour
Todd Sovey – 5% - $15.75/hour to $16.54/hour
Evelyn Wells – 5% - $15.91/hour to $16.71/hour

Christmas Bonus for full-time employees $275.00; Christmas Bonus for part-time employees $125.00. Stipend increases for Wastewater Operator -

Christmas Bonus for full-time employees $275.00; Christmas Bonus for part-time employees $125.00. Stipend increases for Wastewater Operator - $300.00/month to $315.00/month, Water Operator - $150.00/month to $157.50/month, and Treasurer (split between Clerk and Treasurer) - $300.00/month to $315.00/month will also increase. Voting aye – Virginia Wilber, William Lytle, Tony Thomason, and Billie Enlow. **Voting nay –** none. Village Trustees Nikki Sidwell, Jake Kelly, and Samantha Wall were absent.

The Personnel/Finance Committee also discussed a perfect attendance bonus. Full-time employees using no sick days in fiscal year would receive a $1000.00 bonus; using 1-3 sick days a $500 bonus; and using 4 or more sick days, no bonus. They also discussed a longevity bonus. Full-time employees employed 5-9 years would receive a $200.00 bonus; 10-14 years would receive a $400.00 bonus; and,15 years to retirement would cap at a $600.00 bonus. Discussion on these items will continue when planning the Appropriations for the 2027-2028 fiscal year.

Motion was made by William Lytle, seconded by Tony Thomason, to adjourn the meeting. Motion was unanimously carried and Village President Virginia Wilber announced the meeting adjourned at 7:54 p.m.

Robin Lovett

ROBIN LOVETT
VILLAGE CLERK

APPROVED: October 20, 2026